

# **FACULTY AWARDS 2018**



## **REGULATIONS**

**VENUS INTERNATIONAL FOUNDATION  
CHENNAI**

[www.vifa.info](http://www.vifa.info)

## FACULTY AWARDS REGULATIONS

### Regulations for the Venus International Foundation Faculty Awards

<b>Author Name:</b>	Centre for Advanced Research and Design
<b>Name of regulation:</b>	Faculty Awards
<b>Purpose of regulation:</b>	To provide a framework to enter in to VIFA 2018 at Venus International Foundation - VIF, Chennai, India
<b>Approval for this regulation given by:</b>	Governing Council
<b>Responsibility for its update:</b>	Director of Administration
<b>Regulation applies to:</b>	To all candidates applying for VIFA 2018 at VIF
<b>Date of Approval:</b>	9 <sup>th</sup> December 2017
<b>Proposed Date of Next Review:</b>	10 <sup>th</sup> December 2018

# **REGULATIONS GOVERNING VENUS INTERNATIONAL FACULTY AWARDS**

## **1. PREAMBLE**

The Venus International Faculty Awards (VIFA) scheme was instituted in the year 2015 by the Centre for Advanced Research and Design (CARD) of Venus International Foundation (VIF). It is presented yearly during the Contemporary Academic Meet (CAM) conducted during July month of the year. The award scheme has a Criteria, Standards, Regulations, Application Form, Expert Committee and Judging Process etc that are governed by the Board of Trust.

**Vision** : To celebrate teaching as the noblest profession in the World

**Mission** : To recognize extraordinary teachers who have demonstrated excellence in engaging their students in 'Inspiring - Innovative - Path breaking ways to ignite their potential'

**Objectives** : To honour the individuals (those are in 'Continuous Regular Service in Academic Institution' and) working on the frontiers of Agricultural Sciences, Engineering, Health and Medical Sciences, Humanities and Social Sciences, Management, Science, Veterinary and Animal Sciences for their achievements and contributions in the field of Teaching.

## **2. The Trust Controlling/Managing the Program/Event:**

### **2.1 Name of the trust controlling/managing the event:**

Venus International Foundation-VIF

### **2.2 Address of the trust/society managing the event:**

Venus International Foundation, No.1, Ganesh Nagar Main Road, Adambakkam, Chennai-600088, Tamilnadu, India

### **2.3 Date of establishment/registration of the Trust/Society:**

January 20, 2015

### **2.4 Legal Entity:**

#### **➤ Establishment/Articles of incorporation:**

The Venus International Foundation(VIF) bearing PAN AABTV9686L was constituted by a Trust deed dated 20th January 2015 and registered as per the Indian Trusts Act of 1882, vide deed No. 18 of 2015 of Book IV dated January 20, 2015 with Sub Registrar Office, Velachery/South Chennai Dist./Chennai Zone, Registration Dept. of Govt. of Tamilnadu, India.

➤ VIF is regd. with Trade Marks Registry, India-600032 dt. May 27, 2015

➤ VIF has compliance with ISO 9001:2008 by UASL, England vide No. QMS/02616/0615 dt. December 4, 2015

#### **➤ Accountability and Auditing:**

The VIF accounts (books of accounts-cash book-deeds-disbursements-vouchers-receipts-register of moveable or immovable properties-other documents or records) are maintained regularly. The accounts are audited every year (by a Chartered Accountant as per the standards) and the foundation is filing a copy of the balance sheet, income and expenditure accounts that are forwarded by the Auditor.

### **2.5 Tax Liability:**

- Legal Name: Venus International Foundation
- Trade Name: Venus International Foundation

#### **▪ Income Tax**

Name of the Act : Income Tax Act, 1961 of Govt. of India  
PAN : AABTV9686L  
12A URN : AABTV9686L/05/17-18/T-0121  
Jurisdiction : NON CORP.WD 22(1)TBM, Tamilnadu,

India

▪ **Service Tax**

Name of the Act : Central Goods and Services Tax Act,  
2017 of Govt. of India  
GSTIN : 33AABTV9686L1ZN  
Taxable Services : Event Management Services/Section 65  
(40)/Chapter V of the Finance Act, 1994  
Jurisdiction : Range I/TL0501/Alandur New Division/  
Chennai-South New, Tamilnadu, India

**2.6 Activities of the Trust:**

Refer the details at: <http://venusinfo.org/aboutus.html>

**2.7 Source of income of the Trust to run the event:**

AWM Event Registration Fee

**2.8 Financial status of the Managing Trust/Society:**

Refer the Annual Reports at:  
[venusinfo.org/aboutus/annualreports.html](http://venusinfo.org/aboutus/annualreports.html)

**2.9 History:**

VIF stands for the Venus International Foundation. The trust is registered under this name and it is the full legal name. VIF, a trust dedicated to advancing innovation and excellence for the benefit of humanity, is a leading professional organization. It is aiming to serve academic, research and practicing professionals those are working in the frontiers of Science and Technology.

- **Education:** VIF vide its Institute of Advanced Studies, helps mid carrier or working professionals to meet their continuing education requirements and develops products and services. VIAS follows strict guidelines and practices for awarding continuing education and certificates of completion.
- **Events:** Annual Meets (Research | Leadership) - With the aim of generating new knowledge and better understanding, the centres organizes annual meets.

- **Awards:** The Venus International Awards (Faculty | Research | Women | Leadership) are presented yearly during the Annual Meets and the scheme has a 'Standards' that are governed by the Board of Trust.

### **3. VENUS INTERNATIONAL FACULTY AWARDS - VIFA**

- 3.1 The Faculty Awards Scheme was instituted in the year 2015, by the Centre for Advanced Research and Design (CARD) of VIF, is dedicated to recognise, reward and celebrate the achievements of extraordinary teachers.
- 3.2 The objective of the Venus International Faculty Awards-VIFA (is a part of the Contemporary Academic Meet-CAM) is to 'Celebrate Teaching as the Noblest Profession in the World' by proudly recognizing 'Extraordinary Teachers who have demonstrated excellence in engaging their students in Inspiring - Innovative - Path breaking ways to ignite their potential' in the age group of 27 - 65 years.
- 3.3 The VIFA 2018 is convened by the CARD of VIF & conducted in accordance with the VIF BOARD MEETING resolution vide F. No. VIF/MIN/BM-I/2018 held on January 2, 2018 at VIF Head Quarters.

### **4. BROAD DISCIPLINES AND AWARD CATEGORIES**

- 4.1 The venus international faculty award categories reflect a wide spectrum and the VIFA 2018 invites nominations vide F. No. VIF/CFN/FA/2018 opened on 9 January 2018 from eligible individuals those are in 'Continuous Regular Service in Academic Institution' and working on the frontiers of Agricultural Sciences, Engineering, Health and Medical Sciences, Humanities and Social Sciences, Management, Science, Veterinary and Animal Sciences..
- 4.2 There are four categories of awards under VIFA 2018
  - (i) Lifetime Achievement
  - (ii) Distinguished Faculty
  - (iii) Outstanding Faculty
  - (iv) Young Faculty

#### 4.3 Award: Certificate, Bronze Medal and Memento

### 5. LIFETIME ACHIEVEMENT AWARD

This award is established in 2015 and has been conferred for a remarkable teaching professional who demonstrated a track record of academic/research excellence that are reflected by the distinct innovations and initiatives.

*Contribution:* Exceptional teaching records and a commitment to high standards of professional life, contributions to the Institution as shown through leadership in faculty governance or administrative work, mentoring of student activities, sponsorship of Institution events, or initiation of new services for students, faculty and other members of the community.

*Eligibility:* The qualification of the nominee must be recognized and documented by corresponding successes in active participation with students in professional activities/academic projects, development of a new program, integration of innovative approaches to learning, publications (articles and books) and special awards. A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIFA 2018. The nominee must be above 55 years of age as on June 30, 2018

### 6. DISTINGUISHED FACULTY AWARD

This award is established in 2015 and has been conferred for a teaching professional who demonstrated a track record of academic excellence that are reflected by the distinct initiatives.

*Contribution:* Excellence in teaching as documented by student evaluations, comments, and feedback, success of former students, descriptions of new courses, development of a new program, integration of innovative approaches to learning, or notable work beyond the classroom setting such as recognition for advising, sponsorship of student honour societies, collaboration with students in research projects, and active participation with students in professional activities, Growth and achievement in his/her area of expertise.

*Eligibility:* The qualification of the nominee must be recognized and documented by corresponding successes in active participation with students in professional activities/academic projects, development of a new program, publications (articles and books). A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIFA 2018. The nominee must be above 45 years of age as on June 30, 2018

## **7. OUTSTANDING FACULTY AWARD**

This award is established in 2015 and has been conferred for a remarkable teaching professional who demonstrated a track record of academic excellence that are reflected by the distinct initiatives.

*Contribution:* Requires distinction as a scholar as documented through publications, invited lectures and papers, leadership in professional societies, work on editorial boards, membership in prestigious professional organizations, or other kinds of selective positions of leadership. The faculty member's record of achievement should reflect sustained contributions to the Institution over many years.

*Eligibility:* The qualification of the nominee must be recognized and documented by corresponding successes in active participation with students in professional activities/academic projects, publications (articles and conference papers). A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIFA 2018. The nominee must be above 35 years of age as on June 30, 2018

## **8. YOUNG FACULTY AWARD**

This award is established in 2015 and has been conferred for a teaching professional who demonstrated a track record of academic excellence that are reflected by the distinct initiatives.

*Contribution:* Requires excellence in teaching, collaboration with students in research projects, and active participation with students in professional activities. Good academic record, growth and achievement in his/her area of expertise.



*Eligibility:* The qualification of the nominee must be recognized and documented by corresponding successes in active participation with students in professional activities/academic projects and publications (articles and conference papers). A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIFA 2018. The nominee must be above 27 years of age as on June 30, 2018

## 9. SUBMISSION AND SELECTION PROCEDURE

**9.1 Submission:** A working professional can nominate an 'Eligible Individual' (or Self Nominate) for the VIFA 2018. Following are the list of documents to be submitted

- The filled application form in a PDF/.Doc/.Docx format
- Duly completed curriculum vitae (of any structure/pages) in a PDF format
- Passport size photograph (JPEG/PNG format)
- Scan copy of the Doctoral Degree (or equivalent) Certificate in a PDF/JPEG/PNG format
- Scan copy of the work place ID (PDF/JPEG/PNG format)
  
- ✪ Application form and Regulations can be accessed at:  
[www.vifa.info/vifa-2018.html](http://www.vifa.info/vifa-2018.html)
  
- ✪ Submit the filled application (along with the necessary documents) electronically to: [vifa2018@venusinfo.org](mailto:vifa2018@venusinfo.org)  
(or) [directorvifindia@gmail.com](mailto:directorvifindia@gmail.com)
  
- ✪ The VIFA 2018 no longer requires a hardcopy of the application

**9.2 Process:** The nominees will be selected based on the Expert Committee report and APEX Committee recommendations.

- Step-1: Nomination documents will be sent for screening process (preliminary selection)
- Step-2: Acknowledgement intimation will be communicated to the Nominee

- Step-3: VIFA Team may ask the proof for the credits mentioned in the CV. (Optional)
- Step-4: Cross verifying the documents submitted & forwarding it to the Committee
- Step-5: The selected nominees will be communicated with a formal letter via email
- Step-6: CAM 2018 registration
- Step-7: Release of the winners list in the official webpage
- Step-8: Award presentation ceremony
- Step-9: Release of the CAM & VIFA 2018 report

- For each discipline/department/division (Eg. Distinguished Faculty - Engineering/Mechanical/Design and Manufacturing), the expert committee will select 2 Nominees. However the Apex Committee reserve the rights to honor less or more than 2 nominees in who meet standards set by the expert committee.

**9.3 Judging Criteria:** The VIFA 2018 Judging is a peer review process, based on nomination papers submitted by the eligible individual. The panel (from diverse backgrounds, working individually) will be looking for exceptional academic record and significant contribution and corresponding successes in active participation with students in professional activities/academic projects, development of a new program, integration of innovative approaches to learning, publications (articles, books and conference papers), special awards and other accomplishments

The panel is instructed to score entries from 0 to 100, using the criteria. The Venus Foundation aggregates the scores to determine each category. The panel decision is final and binding

#### **9.4 Important Dates**

- Entries Open : January 12, 2018
- Closing date : April 7, 2018
- To submit supporting documents: April 7, 2018
- Announcement of Winners : Before April 7, 2018
- Award Presentation/Celebration : July 7, 2018

## 10. The Contemporary Academic Meet (CAM)

**10.1 Nature of the event:** It is a self-supporting event. The registration fees are the major source of revenue for running the event. All the expenses of the events (Planning, Promotion & Publicity, Equipment/Major Rentals, Photography, Lunch and Breaks, Materials, Gifts/Premiums, Publications, Taxes, Execution and Miscellaneous Costs, Website & Its Maintenance etc) are covered by the event income (registration fees from the participants) and Foundation operating funds.

**10.2 Frequency and Key Focus of the event:** The CAM organized every year in July at Chennai city

Key Focus:

- To provide a premier interdisciplinary platform for researchers and educators to present and discuss the most recent innovations, trends, and concerns as well as practical challenges encountered and solutions adopted in the fields of Higher Education
- To focus on the future shape of higher education, technological change and expectations of the next generation of students
- To bring together leading academicians and researchers to exchange and share their experiences and research results on all aspects of Higher Education
- To discuss the implications for university education and research, and higher education policy

### 10.3 Event History:

- 🌐 3<sup>rd</sup> CAM is held on July 8, 2017  
(For full details: <http://venusinfo.org/research/cam/2017/info.html>)
- 🌐 2<sup>nd</sup> CAM is held on July 9, 2016  
(For full details: <http://venusinfo.org/research/cam/2016/info.html>)
- 🌐 1<sup>st</sup> CAM is held on July 5, 2015  
(For full details: <http://venusinfo.org/research/cam/2015/info.html>)

#### **10.4 Benefits of attending the event:**

The energy of like Minded individuals can meet experts & influencers face to face - New Tools-New Tips & Tactics-Greater Focus-Learning beyond a field or interest' (Investing In Yourself) - Networking-The ability to share ideas and get immediate feedback from credible individuals

#### **10.5 Registration Fee**

- ✪ Participants working in Foreign Institutions: USD 210
- ✪ Participants working in Indian Institutions: USD 105
- ✪ Additional Banquet: USD 20

Registration includes access to all sessions and invited speakers, Participation Certificate and One High Buffet Lunch Coupon and Breaks. However, the registration does not include the travel and accommodation cost of the participants. Additional charges are applicable for accompanying person(s). The registration fees collected will also supports the long term development of the Meet and to keep the CAM format viable by ensuring that infrastructure and services are in place from year to year.

#### **10.6 Event Publications**

- ✪ CAM 2018 Report and VIFA 2018 Report
- ✪ Exclusive Webpage for the Winner

### **11. AWARD PRESENTATION**

The VIFA 2018 will be celebrated on July 7, 2018 at Radha Regent, Chennai. The Awards will be bestowed to the Winners by the by the Board of Trustees of Venus International Foundation.

### **12. HEADQUARTERS**

The administrative office for servicing the Authority will be the office of the Chairman, Venus International Foundation, No.1, Ganesh Nagar Main Road, Adambakkam, Chennai-600088, India. 044-22531502, +91 9840556456, Email: [contact@venusinfo.org](mailto:contact@venusinfo.org), Web: [www.venusinfo.org](http://www.venusinfo.org)